

Dayco Heating, Air & Electrical Installation Procedure

What To Expect

SCHEDULE DATES

- 1. Installation/Electrical: _____
- 2. Duct Vac & Seal: _____
- 3. Confirmed by: _____

PAYMENT

- 1. Payment in full (paid by): _____
- 2. Wells Fargo: _____
- 3. Down payment of: _____ Date: _____
- 4. Remaining payment of: _____ Due on: _____

WHAT TO EXPECT ON INSTALLATION DAY

- 1. Install crew will arrive between 8:30 - 9:00am
- 2. Installers will ask to see where the furnace and heat pump/AC is located
- 3. They will explain what they will be doing during the day
- 4. Installers will disconnect old equipment and start putting in new equipment
- 5. Installers will do a complete walk-through on your new equipment, filter changing and how to operate the thermostat
- 6. Complete all paperwork and reminder of Trane survey and warranty
- 7. Collect any unpaid balance or sign financial paperwork

WHAT TO EXPECT FROM ELECTRICIAN

- 1. Electrician will show up a few hours after the Installer
- 2. Electrician will need access to panel box
- 3. Electrical connection for furnace; may require a junction box
- 4. Electrical connection for heat pump/AC; may require a new disconnect box
- 5. **Electrical inspection schedule with owner on site**
- 6. Reminder that Dayco does all aspects of electrical work; if you have any questions please ask

CUSTOMER EXPECTATIONS

- 1. Please provide access to furnace and outdoor unit and remove all valuable items away from equipment and access points because equipment is large and bulky
- 2. Please keep children and pets out of work area due to sharp items used during install and can cause injury
- 3. _____

PROCESS OF DUCT VAC AND AEROSEAL

- 1. Electrical panel; electricity may be shut down as needed
- 2. Crawl space access available if needed to inspect and seal duct work
- 3. Access to all grills and registers

Technician Expectations/Process

- 1. Drop cloth is placed on your floors/carpets; technicians will clean up each day
- 2. The installation process takes approximately a full day (9am - 5pm) depending on size of your home

NOTE: If more time is required, we will let homeowner know as soon as possible

DAYCO WILL PROVIDE THE FOLLOWING

- 1. Dayco will remove old indoor and outdoor units

NOTE: Please let technicians know if you would like to dispose of the units yourself

Seasonal Reminders

- 1. Please call us every 6 months and we will make sure your warranty stays valid by maintaining your system
- 2. You will receive TRANE warranty information; please read carefully for further instructions
- 3. TRANE will send you a survey; to provide the best quality service possible, we would appreciate your comments

Permits will be pulled by Dayco from:

For more information please contact us at (509)586-9464

OR

www.daycoheating.com